Academic literacy: Test your competence

A workbook for learners

preparing for
tests of academic and quantitative literacy,
as well as for prospective
first year university students and their teachers

Albert Weideman
University of the Free State

&

Tobie van Dyk
North-West University

(editors)

with

Gustav Butler
North-West University

Danie van Wyk
University of Otago

Theo Burmeister
Harriston School, Harrismith

Suyen Steyn
Hoërskool Oosterlig, Boksburg

Ming-Hsuan Wu
University of the Free State
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Preface

Grade 12 learners now have to prove that they are prepared for the demands of academic language before they begin studying at university. In order to gauge their level of preparedness in this respect, these institutions require them to write tests of academic literacy. Most of the time, prospective students are required to take such tests before they gain entry to tertiary institutions. What do these tests of academic literacy look like? Why do these institutions now require prospective students to write them before granting access to tertiary study? Why is there so much concern with academic literacy?

This book helps to answer these questions. Specifically, it will assist Grade 11 and 12 learners to familiarise themselves with tests of the ability to use academic language. It gives examples of the kinds of questions that they might be required to answer. Their answers are intended to demonstrate an ability – academic literacy - that they may never even have heard of, yet are now required to possess if they wish to enter higher education.

The book is the outcome of a collaboration of academics from several universities, as well as a number of secondary school teachers. Its authors have been stimulated by an ongoing concern about the levels of academic literacy of students reaching university. Our experience in dealing with this over the past decade supports this book. That experience includes assisting thousands of students to develop their ability to use academic discourse competently. We therefore find the current interest in academic literacy both encouraging and relevant. In the first instance, the book is a response to the appeal often voiced as a result of these concerns, viz.: What can be done about low levels of academic literacy that impede students’ progress, preventing them from achieving success in higher education? Second, we fully agree with the notion that being able to handle the demands of academic discourse in tertiary level studies constitutes a critically important component of one’s overall preparedness.

We take as our starting point that, if one wishes to do something about low levels of academic literacy, one first has to be able to measure that ability accurately and reliably. The six tests in this book, the first of two such books of tests that we are planning to publish, constitute this first step. The books should help not only teachers and parents, but especially those aspiring to enter higher education institutions. Once one has determined the academic literacy levels of those about to enter tertiary studies, one can come up with a relevant plan to develop further that particular language ability.

Albert Weideman & Tobie van Dyk (editors)
July 2014
Academic literacy: Why is it important?

This introduction will deal first with the importance of academic literacy – the ability to handle the demands of academic language at tertiary level. Then it will outline how this book should be used, and what prospective students and their teachers must do to ensure that they develop this ability.

Education is mediated through language

Those who are in their last years at school, Grade 11 and 12, should be acutely aware of the challenges they will face once they enter higher education or the world of work. A sizeable chunk of that challenge concerns the ability of these learners to cope with the demands of language in those new contexts. Language ability will be critical for their learning, either in a course of study at university or a university of technology, or in their new work environment. This is so because education is mediated through language, and, though language is not everything, it is important enough to become a stumbling block for those who cannot cope as a result of too low a level of ability.

The ability to use language to meet the demands of tertiary education is called academic literacy. The term is sometimes used in the plural (“academic literacies”) to indicate the great variation in this complex ability, but we shall use the more familiar concept “academic literacy” as a general notion to indicate the ability to use academic discourse.

Of course, one’s ability to use academic language does not begin at university, but long before that. In fact, even at pre-school level teachers specifically plan activities for young learners that enable them to seek solutions to problems by making inferences, reaching conclusions, and coming up with rational plans. Even at that level, every cognitive process that those young learners go through is mediated through language. What these novices to the world of education are learning is that using academic language lies at the heart of the ability to make an argument. Academic arguments are built on analyses. It goes without saying, then, that the language one needs in the academic context is a kind of language that enables one to make distinctions. That is the same as saying that language allows and helps us to sort things, by contrasting and comparing them, isolating, i.e. distinguishing, the one from the other. That is another way of saying that analysis is the core of academic argumentation and discourse, and that the way that we articulate our academic analysis needs a specific kind of language: academic discourse.
Academic literacy as a school subject?

If academic literacy is important, since learning is mediated through language, why is it not taught as a separate school subject, like Biology, or History, or Mathematics? Or why can the languages taught at school not attend to academic literacy, thus helping learners to meet the demand of learning through language?

One can venture a number of answers to that, one of which may be that the curricula of the languages taught do not provide for that, but the most likely explanation is that one learns to handle language at primary and secondary school through the subjects themselves. Perhaps this ability can be taught separately from those subjects, but some would object that this might not really be effective. Fact is: school performance in a language that may become one’s language of learning at tertiary level is neither a good measure of one’s level of academic literacy, nor a sufficient preparation for using academic language across a variety of disciplines.

Academic language is more than grammar, or writing

It is clear then that the ability to use language for cognition and analysis becomes (or actually remains) critical as one’s education progresses. What is not so clear, ironically also to people who deal professionally with language, either those who teach it or who expose learners to the appreciation of literature, is that the cognitive processes of analysis referred to above go beyond their conventional notions of ‘language’. Language is more than words and grammar, and much more than sentences. In addition, competence in language is far more than the ‘skills’ of listening, speaking, reading, and writing. This is even more true of academic language, which is, as we have seen above, imbued with cognitive as well as analytical processing. Academic language has functions like exposition, clarification, and conclusion; the academic demands for language therefore require us to do things with language like explain, define, compare, contrast, classify, agree, disagree, illustrate, elaborate, make claims, see implications, infer, exemplify, anticipate, and conclude.

One of the frequent complaints one hears from teachers and academics is that “Children/students cannot write”. Sometimes there is a kind of wistful (but always unsubstantiated) reference in the complaint to a time when that was not the case. So one often hears academic colleagues, from whom one would have expected a more sophisticated diagnosis, remark that “My students cannot string together a single sentence”, and then hear them go on to suggest that to solve the problem these students should merely be told how to write. More often than not the terms used are that such students should be “given the skills they need”, as if learning a language, or a specific highly contextualised form of language such as academic discourse, is
something that can merely be parcelled out (by an expert teacher), so that it can be appropriated by a recipient (the non-knowledgeable student). Wouldn’t it be wonderful if language could be learned in this way? Then none of us would ever have trouble learning a language! All that we would have to do would be simply to listen to the teacher, and, having done as we have been told, we would instantaneously - and somewhat miraculously - get it right.

Of course writing is important to academic language: in the kind of mass learning settings that characterise higher education, it is the form in which most students have to demonstrate their ability to handle this kind of language. Sometimes, in pedagogically deprived higher education environments, it is their only channel of academic communication with their lecturers. But we would be seriously mistaken if we ignored what precedes writing:

the ability to _gather_ academic information, either by listening or reading, or, having listened and read, by writing notes or discussing things further with others;

the ability to _process_ that information by analysing it, i.e. sifting main from peripheral, comparing and contrasting, tabulating, summarising, making inferences, and sometimes again discussing it with others before modifying our analyses; and,

finally,

the ability to _produce_ new information (often in writing) that captures our own final opinion, and, though it has been produced in collaboration with many other voices, is distinctly our own.

The tests in this book therefore employ a notion of what constitutes academic language that attempts to capture it not in terms of ‘listening’, ‘speaking’, ‘reading’ or ‘writing’ but in skills-neutral terms. Its starting point is that academic discourse is a separate and distinct kind of language through which we can make sense of our own and others’ analyses. The skills-neutral definition of academic literacy that we shall adopt here allows us to steer clear of the controversy of whether writing is more important than reading, or reading more important than speaking, or speaking more important than listening. We think that these ‘skills’ are difficult to separate, anyway, and in a sense trying to do so obscures the point. The point is, as we have seen above: to use language for academic purposes we need to _gather_ information (perhaps by listening, but also by writing, or reading up, or speaking with others), _process_ that information (either by thinking how to write it up in summary form, for example by tabulating it or presenting it graphically), and finally to _produce_ it (which we can do by speaking, or presenting it for discussion, or writing it). We find this a more useful starting point than the outdated and inaccurate division of language into ‘skills’. 
The definition of academic literacy

In order to assess one’s competence in using language for academic purposes, the authors of this book have employed a definition of academic literacy that is widely used. Teachers who have been asked to help prepare learners for academic literacy tests will recognise its components immediately. It defines academic literacy (Weideman 2007: xi-xii) as the ability to

- understand a range of academic vocabulary in context;
- interpret the use of metaphor and idiom in academic usage, perceive connotation, word play and ambiguity;
- understand relations between different parts of a text, be aware of the logical development of an academic text, via introductions to conclusions, and know how to use language that serves to make the different parts of a text hang together;
- interpret different kinds of text type (genre), and have a sensitivity for the meaning that they convey, and the audience that they are aimed at;
- interpret, use and produce information presented in graphic or visual format;
- make distinctions between essential and non-essential information, fact and opinion, propositions and arguments; distinguish between cause and effect, classify, categorise and handle data that make comparisons;
- see sequence and order, do simple numerical estimations and computations that are relevant to academic information, that allow comparisons to be made, and can be applied for the purposes of an argument;
- know what counts as evidence for an argument, extrapolate from information by making inferences, and apply the information or its implications to other cases than the one at hand;
- understand the communicative function of various ways of expression in academic language (such as defining, providing examples, arguing); and
- make meaning (e.g. of an academic text) beyond the level of the sentence.

This definition is not the final word on what academic literacy is – and we are indeed always investigating, with the help of our postgraduate students, ways of improving on it – but it provides a good starting point. It offers a rationale for what gets tested.
How academic literacy is tested

Most academic literacy tests that prospective students are required to take will in some way make use of the above definition of academic literacy. The definition – sometimes also referred to as a ‘construct’ or theoretical articulation of the ability being tested - is a description of what gets tested. In order to test the 10 components listed above, tests rely on one or more kinds of questions. Normally the ones that rely on fewer kinds of questions predominantly use comprehension-type questions. To these may perhaps be added questions about the interpretations of graphs, or questions that test verbal reasoning, as in the well-known American tests of this nature. Other tests, such as the ones used by a number of multilingual South African universities, are more varied in terms of task type. There is a greater number of subtests in them, for a start.

We take our cue from the design of the latter group of tests. The main reason for this is that we do not believe that a monotone design can do full justice to as rich a construct as the one for academic literacy outlined above. If you wish to test as rich a construct as academic literacy, you need an appropriately differentiated range of subtests. The more differentiated and better the test design, the more likely it is that it will give a valid reading of ability. The more care one puts into the design of a test, the more probable it is that it will yield meaningful results that can be interpreted with a view to assisting learners and their teachers. What is more, exposing students to a greater variety of academic literacy tasks is obviously more beneficial than presenting them with a reduced offering. Perhaps some of the high stakes academic literacy tests that users of this book will encounter will belong to those with a monotone design; it is our contention, nonetheless, that the more varied examples should provide a better preparation even for those.

The subtests in a test of academic literacy specify the ways in which we can assess the ability to handle the components of academic literacy. For each of the tests in this book, various subtests are used. The subtests sometimes test more than one component of academic literacy; sometimes more than one subtest will give one information of ability as regards one of the components. These subtests and the components of the ability they test are as follows:
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<th>Component</th>
<th>Subtest</th>
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<td>Understanding academic vocabulary</td>
<td>Vocabulary knowledge; Text comprehension; Grammar &amp; text relations</td>
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<tr>
<td>Metaphor and idiom</td>
<td>Text comprehension; (and sometimes) Grammar &amp; text relations</td>
</tr>
<tr>
<td>Understanding relations between different parts of a text</td>
<td>Scrambled text; (sometimes) Text comprehension and Grammar &amp; text relations, Register &amp; text type</td>
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<tr>
<td>Understanding text type (genre)</td>
<td>Register &amp; text type; Interpreting graphs &amp; visual information; Scrambled text; Text comprehension; Grammar &amp; text relations</td>
</tr>
<tr>
<td>Interpreting graphic and visual information</td>
<td>Interpreting graphs &amp; visual information; (sometimes) Text comprehension</td>
</tr>
<tr>
<td>Distinguishing between essential and non-essential information</td>
<td>Text comprehension; Interpreting graphs &amp; visual information</td>
</tr>
<tr>
<td>Sequencing, ordering, and simple numerical computation</td>
<td>Interpreting graphs &amp; visual information; Text comprehension</td>
</tr>
<tr>
<td>Finding evidence, making inferences, and extrapolating</td>
<td>Text comprehension; Verbal reasoning; Interpreting graphs &amp; visual information</td>
</tr>
<tr>
<td>Understanding communicative function</td>
<td>Text comprehension; (sometimes) Grammar &amp; text relations</td>
</tr>
<tr>
<td>Making meaning beyond the sentence</td>
<td>Text comprehension; Register &amp; text type; Scrambled text; Interpreting graphs &amp; visual information</td>
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The components of our definition of academic literacy are therefore tested through a number of different task types. Their integration ensures that the results of the test give a highly reliable picture of what the academic literacy level is of a person taking the test. For those with a scholarly interest in the field of academic literacy testing, and the rationale for the design of these tests, the more than three dozen articles in accredited journals, books, theses and dissertations listed under the ‘Research’ tab on the website of the Inter-institutional Centre for Language Development and Assessment (ICELDA; [http://icelda.sun.ac.za](http://icelda.sun.ac.za)) will provide more information.
How to use this book

There are six different tests in this book. Teachers may deal with them in one of two ways. First, since the answers to each are given at the end of the book, they may mark the tests themselves. Second, if they prefer to have it done more professionally, they may require their students to answer on optical reader sheets, have those scanned, and dispatch the results, captured on a spreadsheet, to Prof. Albert Weideman (albert.weideman@ufs.ac.za), one of the editors. He will then analyse the results, and give a test- and item level analysis to those who require them.

These analyses will show which areas (components of academic literacy) still need attention. What is more, results need interpretation, which the editors will be happy to provide. For example, many academic literacy tests simply place the bottom third of a group into a category of “at risk” students, and this is a rule of thumb that has endured over many years, and is borne out by further empirical and other evidence. But students reaching university in the case of prestigious universities already have a fairly high level of academic literacy, so that for them the cut-off point between “at risk” and “little/less risk” is sometimes put at 58% or even as high as 68%. This means that an unsophisticated interpretation, for example of a mark of above 50% necessarily meaning a ‘pass’, is misleading and inaccurate. Teachers are more than welcome, therefore, to discuss the results with (or send them for analysis to) the editors of this book, and discuss how best they can be interpreted.

As regards the administration of the tests, it is up to teachers themselves to decide how best to go about it. The tests are each 100 marks in length, which in normal circumstances would require a time of about one and a half hours (90 minutes). If there is no time slot available during school hours to administer them, they can of course be broken up, and done piecemeal. It may be worthwhile experimenting with an arrangement where they are completed for homework, though the security of the tests may potentially be compromised in that case. Also, since measuring academic literacy without a doubt also includes a measurement of the fluency with which one can complete a test, it may be preferable to administer them under controlled conditions. We know that in the case of some tests used for access at a few South African universities it has been the practice not to place a time limit on completing tests, but in our experience nothing much is gained by giving more time to students who are struggling to complete such tests in time. The results remain more or less the same; in any event, dealing with a language-intensive academic task such as conceptualising and doing an assignment at university often places students under severe time constraints.
Developing one’s academic literacy further

Though writing a test of academic literacy determines one’s level of competence in using and handling academic language, it goes without saying that one does not develop one’s ability to use academic language merely by writing tests. For those who need further practice beyond this book, the reference below (Weideman 2007) may be a good starting point. We envisage a follow-up book, with more tests, as well as a teacher’s manual. The main challenge, however, lies in discovering how to develop one’s ability to handle academic language while one is doing the special, non-language subjects. How does my ability to use language appropriately affect my competence in making and articulating distinctions in Accountancy, in Biology, in Chemistry, Mathematics, or History? The answer is: more than you would expect.

For the sake of being successful at higher levels of study, it pays to be much more attentive to developing the language we use in education.

Albert Weideman

July 2014

Reference


Important note

To introduce you to the concept of academic literacy, the above introduction has been made available to you for free.

To test your competence, get the complete book with practice tests and answers to prepare yourself for the world of higher education. Order details are on the next page.
**Order details**

*Academic literacy: Test your competence* is available at Protea bookshops in Bloemfontein, Pretoria, and Stellenbosch. You can also order directly at a discounted price from:

**Dawid Pretorius**  
C +27 71 868 5552  
E Dawid@Geronimotech.co.za

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