

HOSTELS

THE UNIVERSITY OF STELLENBOSCH

APPLICATION FOR THE USE OF CENTRAL VEHICLE POOL VEHICLES BY STUDENT COUNCIL-AFFILIATED HOUSE COMMITTEES

NB: Vehicles of the Vehicle Pool may be used only for approved trips by staff and students of the US as well as authorised and official visitors to the University. All drivers must at all times have in their possession a valid driver's licence that must be at least one year old. All insurance cover is invalid unless there has been compliance with the relevant rules. Please contact the head of the Vehicle Pool in advance, tel. 808 4611, if you are uncertain of your status as user or for more information. **GENERAL RULES FOR THE USE OF VEHICLES APPEAR ON THE REVERSE SIDE OF THIS SHEET.**

Office Hours: Monday – Friday: 08h00 – 16h30. Phone 808 4891 or toll-free 0860 60 11 37 after hours.

A. APPLICATION

- Name of Hostel: (Please print)
Address:
- Official purpose of journey (NB: full details – use a separate sheet, if necessary)
.....
- Vehicle(s) required: Encircle **type**: Hiace bus with/without hook, Hiace s/wa, Condor, Motor (1.3,1.4,1.6), Bakkie/LDV with/without hood
date of departure..... time of departure.....
date of return..... time of return.....
- Route (describe fully)
Stbosch.....
.....
- Number of persons accompanying you on trip and their association with your organisation and the University
.....
.....

Important: Copy of valid driver's licence(s) (both sides) must be submitted with this form

- Person(s) in charge of vehicle(s) (drivers)
Name (Please print) Student/Staff No.. Date of issue of licence Telephone No.
.....
.....
.....
- Accounts** : Person who accepts responsibility for payment confirms herewith that sufficient funds are available and that the account will be settled within 30 days.
Name (Please print):.....
Address:..... Tel. No.....
:
- Name of applicant: (Please print) :
Student/Staff No. Date Signature of applicant

B. RECOMMENDATION OF PRIMARIUS/A OF HOSTEL

I hereby declare that I accept full responsibility for the fact that the vehicle(s) will be used for the purpose of the trip, as set out above, and that the driver(s) has a valid licence and, to my knowledge, has the necessary sense of responsibility. A copy of the licence(s) is kept for our records.

Name: Signature:.....
Capacity:..... Tel. No..... Date:.....

C. Resident Head / Visiting Head - confirm that Hostel mentioned in B above has official status and that the official is authorised to act on behalf of the Hostel.

Name: (Please print)..... (Signature):.....
Date.....

(Approved by the Residence Head / Visiting Head)

D. Booking No..... Booking No..... (Created by Treasurer of Hostel)

Keys for vehicles required over weekends must be collected before 15:00 on Fridays at the booking office.

STUDENT SOCIETIES

THE UNIVERSITY OF STELLENBOSCH

APPLICATION FOR THE USE OF CENTRAL POOL VEHICLES BY STUDENT COUNCIL-AFFILIATED STUDENT SOCIETIES

NB: Vehicles of the Vehicle Pool may be used only for approved trips by staff and students of the US as well as authorised and official visitors to the University. All drivers must at all times have in their possession a valid driver's licence that is at least one year old. All insurance cover is invalid if there has not been compliance with the relevant rules. Please phone the head of the Vehicle Pool in advance, tel. 808 4611, if you are uncertain of your status as user or for more details. **GENERAL RULES FOR THE USE OF VEHICLES APPEAR ON THE REVERSE SIDE OF THIS SHEET.**

Office Hours: Monday – Friday: 08h00 – 16h30. Phone 808 4891 or toll-free 0860 60 11 37 after hours.

A. APPLICATION

1. Name van Student Society (Please print)
Address:
.....
9. Official purpose of trip (NB: full details – use a separate sheet, if necessary)
.....
10. Vehicle(s) required: Encircle **type**: Hiace bus with/without hook, Hiace s/wa, Condor, Motor (1.3,1.4,1.6), Bakkie/LDV with/without
hood date of departure.....time of departure.....
date of return..... time of return.....
11. Route (describe fully)
Stbosch.....
.....
12. Number of persons accompanying you on the trip and their association with the society and the University
.....

Important: Copy of valid driver's licence(s) (both sides) must be submitted with this form

13. Person(s) in charge of vehicle(s) (drivers)
- | Name (Please print) | Student/Staff No. | Date of issue of driver's licence | Telephone number |
|---------------------|-------------------|-----------------------------------|------------------|
| | | | |
| | | | |
14. Accounts : Person who accepts responsibility for payment confirms herewith that there are sufficient funds available and that the account will be settled within 30 days.
Name (Please print):..... Signature:.....
Address:..... Tel. No.:.....
.....
15. Name of applicant: (Please print)
.....
Student/Staff No. Date Signature of applicant

B. RECOMMENDATION OF CHAIR OF SOCIETY

I hereby declare that I accept full responsibility for the fact that the vehicle(s) will be used for the purpose of the trip, as indicated above, and that the driver(s) has a valid driver's licence and, to my knowledge, has the necessary sense of responsibility. A copy of the driver's licence(s) is kept for our records.

Name: Signature:.....
Capacity:..... Tel. No..... Date:.....

C. Chief Director: Student Affairs - confirm that the society mentioned in B above has official status and that the official is authorised to act on behalf of the society.

Name: (Please print)..... (Signature:.....)
Date.....

(Approved by Ms H. Keyser / Mr D.F. Roux)

D. Booking No..... Booking No.....

(Created by Treasurer of Society)

Keys for vehicles to be used over weekends must be collected before 15:00 on Fridays at the booking office.

