



**APPLICATION REQUIREMENTS** (Please note: Only fully completed applications will be considered.)

1. A copy of your ID and driver's licence (enlarged) must be attached.  
(Photocopy the ID and driver's licence on one page)
2. A copy of your most recent salary slip must be attached, or an Oracle printout indicating the monthly pension base  
(Look under Fringe benefits & additional info)
3. Proof of home address in your name – not older than three months.
4. If married in community of property, please attach a copy of your spouse's ID.
5. Confirmation of marital status must be signed. If you are married in community of property your spouse must complete no 9.
6. Unmarried persons must sign Section C of the Marital Status form.
7. Ask the dealer to give you a quote for the delivered price of the vehicle, i.e. delivery costs included.
8. The dealer/seller must provide you with a copy of the registration document. The SU does not finance built-up vehicles.
9. Points 2, 3 and 4 of the application form must be filled in by the dealer of the private seller.
10. Vehicles must be evaluated by Lincoln Achilles. Contact him on 021 808 4939 / 083 382 1523 to make an appointment.
11. On a private sale, the vehicle must have a valid roadworthy certificate.
12. Innitiation fee of R1207.50 (vat inclusive)

**If the application is approved the following will happen:**

1. Contract must be signed.
2. Proof of insurance must be faxed to fax: 086 630 4850 - for attention: Lelanie Langford, or e-mail: [llang@sun.ac.za](mailto:llang@sun.ac.za).
3. The deposit must be paid to the dealer. If it is a private sale, the deposit must be paid at the cashier or directly deposited into the SU bank account. Bank details are available from the Vehicle Fleet.
4. The vehicle must be registered as follows:
  - a. Title holder: Stellenbosch University
  - b. Applicant: Owner
5. Payment will be made only after the original invoice, registration document and proof of insurance have been provided to Vehicle Fleet and also after delivery.

The application will be finalised within five working days.



<input type="checkbox"/>	CONTRACT SIGNED
<input type="checkbox"/>	INSURANCE
<input type="checkbox"/>	INVOICE
<input type="checkbox"/>	PRIVATE SALE
<input type="checkbox"/>	DEPOSIT
<input type="checkbox"/>	REGISTRATION DOCUMENT
<input type="checkbox"/>	TRADE-IN SETTLED

**MOTOR VEHICLE FINANCE SCHEME (FOR PRIVATE USE ONLY): APPLICATION FORM**

**1. PERSONAL DETAILS**

ID NO: \_\_\_\_\_ UT NO: \_\_\_\_\_  
 LANGUAGE PREFERENCE: E / A PERMANENTLY EMPLOYED: Y / N  
 SURNAME AND FULL NAMES: \_\_\_\_\_  
 STREET ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_  
 DEPT. / DIV. \_\_\_\_\_ OCCUPATION: \_\_\_\_\_  
 CONTACT NUMBER: (HOME): \_\_\_\_\_ (CELL): \_\_\_\_\_  
 CONTACT NUMBER: (WORK): \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_  
 MARITAL STATUS: Single / Married / Divorces / Widower / Widow / Anti-nuptial contract / Community of property

(If spouses are married in COP and/or the spouse's income is used in no 5, please complete no 9)

**(ATTACH A COPY OF YOUR ID, DRIVER'S LICENCE AND YOUR LATEST SALARY SLIP)**

**2. PARTICULARS OF VEHICLE (To be completed by the seller/dealer)**

M&M CODE: \_\_\_\_\_  
 MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_  
 YEAR OF FIRST REGISTRATION: \_\_\_\_\_ ENGINE NO: \_\_\_\_\_  
 KILOMETRES TRAVELLED: \_\_\_\_\_ km VIN NO: \_\_\_\_\_  
 PURCHASE PRICE (delivery costs and VAT included): R \_\_\_\_\_

**(ATTACH A COPY OF THE REGISTRATION DOCUMENT AND OFFER TO PURCHASE)**

**3. BANK DETAILS OF SELLER / DEALER (To be completed by seller/dealer or attach banking details on letterhead)**

ACCOUNT HOLDER: \_\_\_\_\_  
 BANK: \_\_\_\_\_ TYPE OF ACCOUNT: SAVINGS / CHEQUE  
 ACCOUNT NO: \_\_\_\_\_ BRANCH CODE: \_\_\_\_\_

**4. DECLARATION BY SELLER/DEALER OF THE VEHICLE (To be completed by seller/dealer)**

I, the undersigned hereby declare that:

- a. The information in 2 is true and correct;
- b. I am the owner of the said vehicle and no other person or body has any instalment plan, hire-purchase or any other claim to the vehicle in question, and that
- c. I undertake, should the above statements prove to be true at any stage, the full purchase price will be reimbursed to the applicant in 1 above.

SALES PERSON: \_\_\_\_\_ TELEPHONE NO: \_\_\_\_\_  
 NAME OF DEALER (in block letters please): \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_  
 ADDRESS OR STAMP: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 SIGNATURE OF SELLER (or proxy in the case of a car dealer)

## 5. FINANCIAL DETAILS

(IF YOU ARE MARRIED IN COMMUNITY OF PROPERTY THE INCOME OF BOTH THE SPOUSES MUST BE PROVIDED. IF YOU USE YOUR SPOUSE'S INCOME, HIS/HER EXPENSES MUST ALSO BE PROVIDED. ALSO COMPLETE NO 9)

### TOTAL NET INCOME:

NET INCOME

OTHER MONTHLY INCOME (PLEASE PROVIDE PROOF)

OTHER MONTHLY INCOME (PLEASE PROVIDE PROOF)

### TOTAL EXPENSES:

#### MONTHLY DEDUCTIONS:

##### INSURANCE

HOUSEHOLD

HOUSE

MOTOR VEHICLE(S)

LIFE INSURANCE/ANNUITY/POLICIES

DONATIONS

#### MONTHLY CREDIT EXPENSES:

HOME LOAN/RENT

SURITY ON HOME LOAN

VEHICLE FINANCING

FURNITURE

CELL PHONE

TELEPHONE - LANDLINE

CLOTHING:	LIMITS	CURRENT BALANCE	INSTALMENTS
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>

PERSONAL LOANS:	LIMITS	CURRENT BALANCE	INSTALMENTS
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>

CREDIT CARDS :	LIMITS	CURRENT BALANCE	INSTALMENTS
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>

CREDIT CARD BUDGET FACILITIES:	LIMITS	EXPOSURE	INSTALMENTS
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### MONTHLY HOUSEHOLD EXPENSES:

VEHICLE MAINTENANCE

PETROL

TRANSPORT COSTS

EDUCATION/SCHOOL FEES

GROCERIES

WATER & ELECTRICITY

RATES & TAXES

DSTV/TV

DOMESTIC HELP

MAINTENANCE

OTHER:

1.	<input type="text"/>
2.	<input type="text"/>
3.	<input type="text"/>

#### EXPOSURE: SURETY OBLIGATIONS

### DISPOSABLE INCOME

## 6. PARTICULARS OF LOAN

6.1 PURCHASE PRICE OF VEHICLE (VAT INCLUDED): R \_\_\_\_\_  
 MARKET VALUE: R \_\_\_\_\_  
 LESS: COMPULSORY CONTRIBUTION (10 % OF MARKET VALUE): R \_\_\_\_\_  
 LESS: ADDITIONAL AMOUNTS R \_\_\_\_\_ R \_\_\_\_\_  
 AMOUNT OF LOAN BEING REQUESTED (Maximum loan amount: R250 000) R \_\_\_\_\_

6.2 MONTHLY REPAYMENT PERIOD (Please mark your choice with an X):

TERM					
12	24	36	48	60	72

PLEASE NOTE:

The repayment term of 72 months will only apply to vehicles younger than two years and with mileage of less than 40 000 km.

## 7. FINANCING COSTS/QUOTE

TRADE VALUE: \_\_\_\_\_ RETAIL VALUE: \_\_\_\_\_

EVALUATION REQUIRED: Y / N

LOAN AMOUNT: R \_\_\_\_\_ TERM: \_\_\_\_\_ MONTHS LINKED INTEREST RATE: \_\_\_\_\_ % / YEAR  
 (0,65% below prime)

7.1 INTEREST & AMORTISATION PAYMENT: R \_\_\_\_\_ P/M

7.2 PROCESSING FEE (1,5% OF 7.1): R \_\_\_\_\_ P/M

7.3 INSTALMENT (7.1 + 7.2): R \_\_\_\_\_ P/M

CURRENT INSTALMENT: R \_\_\_\_\_ P/M

TOTAL: R \_\_\_\_\_ P/M

7.4 TOTAL INSTALMENTS, INCLUDING INTEREST & FEES: R \_\_\_\_\_

TOTAL INSTALMENTS AS PERCENTAGE OF GROSS MONTHLY PENSION-BEARING SALARY: \_\_\_\_\_ % (MAX. 25%)

*This quote is valid for five business days.*

## 8. AUTHORISATION

I CONFIRM THAT:

- a. I am not a minor.
- b. I have never been declared mentally unfit by a court.
- c. I am not subject to an administration order.
- d. I do not have any current application pending for debt restructuring or alleviation.
- e. I do not have any current debt restructuring.
- f. I have not previously applied for a debt restructuring.
- g. I am not under sequestration.
- h. I do not have applications pending for credit, nor open quotations as envisaged in Section 92 of the National Credit Act.

If any of the above is incorrect, state which and give details: \_\_\_\_\_

### MARKETING OPTIONS

Indicate your marketing option for each of the following items. (You have the right to be excluded from marketing).

- a. I would like to be included in any telemarketing campaign. Y / N
- b. I would like to be included on any marketing list that you may sell or distribute. Y / N
- c. I would like to be included in any mass distribution of e-mails or SMSes. Y / N

I understand that I will be liable for an entry fee and also a monthly service fee.

I hereby authorise SU to check my credit record with any credit bureau. I authorise SU to report my credit agreement to the National Loans Register. SU is subject to the National Credit Act. I hereby declare that the information provided by me in this application is true and correct.

\_\_\_\_\_  
 APPLICANT

APPLICATION		CONTRACT
RECOMMENDED  _____ ADMIN. OFFICIAL DATE: ____ / ____ / 20____	APPROVED  _____ FLEET MANAGER / DIR. COMM. SERVICES DATE: ____ / ____ / 20____	SIGNED  _____ CHIEF DIR. FINANCE DATE: ____ / ____ / 20____

## 9. PERSONAL DETAILS OF SPOUSE

(ATTACH A COPY OF YOUR ID, DRIVERS LICENCE AND YOUR LATEST SALARY SLIP)

ID NO: \_\_\_\_\_

SURNAME AND FULL NAMES: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

PERMANENTLY EMPLOYED: Y / N

EMPLOYER'S NAME: \_\_\_\_\_

DEPT/ DIV: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_

CONTACT NUMBER: (WORK): \_\_\_\_\_ (CELL): \_\_\_\_\_

CONTACT NUMBER (HOME): \_\_\_\_\_

I HEREBY CONFIRM THAT:

- a. I am not a minor.
- b. I have never been declared mentally unfit.
- c. I am not subject to an administration order.
- d. I have no application pending against me to restructure or pay my debts..
- e. I have no pending debt restructuring agreement in place.
- f. I have not previously applied for debt restructuring..
- g. I am not under sequestration.
- h. I have no pending applications for debt and also no pending quote in terms of Section 92 of the National Credit Act.

Indicate if any of the above statements are incorrect and give further details: \_\_\_\_\_

I understand that I am liable to pay an entry fee as well as a monthly service fee.

I hereby authorise SU to check my credit record with any credit bureau..

I hereby authorise SU to report about my credit agreement to the National Loan Register.

SU is subject to the National Credit Act.

I hereby declare that the information provided by me is true and correct.

\_\_\_\_\_  
SPOUSE

**CONFIRMATION OF MARITAL STATUS AND SPOUSE'S CONSENT**

**SECTION A**

CONSENT OF SPOUSE (MARRIED IN COMMUNITY OF PROPERTY)

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

I, THE UNDERSIGNED (FULL NAME), \_\_\_\_\_ DECLARE THAT

1. I was married in community of property to \_\_\_\_\_ at (town) \_\_\_\_\_ on (date) \_\_\_\_\_
2. I undertake to advise Stellenbosch University immediately of a change to my matrimonial property status.
3. I hereby give consent that my spouse and i are bound by an instalment contract or lease contract with Stellenbosch University.

\_\_\_\_\_  
CREDIT RECEIVER

\_\_\_\_\_  
SPOUSE

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
WITNESS

**SECTION B**

CONFIRMATION OF MARRIAGE OUT OF COMMUNITY OF PROPERTY

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

I, THE UNDERSIGNED (FULL NAME), \_\_\_\_\_ DECLARE THAT

1. I was married out of community of property to \_\_\_\_\_ at (town) \_\_\_\_\_ on (date) \_\_\_\_\_
2. I undertake to advise Stellenbosch University immediately if my matrimonial property system changes.

\_\_\_\_\_  
CREDIT RECEIVER

\_\_\_\_\_  
WITNESS

**SECTION C**

CONFIRMATION OF MARITAL STATUS

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

I, THE UNDERSIGNED (FULL NAME), \_\_\_\_\_ HEREBY CONFIRM THAT I AM NOT MARRIED.

\_\_\_\_\_  
CREDIT RECEIVER

\_\_\_\_\_  
WITNESS