



UNIVERSITY OF STELLENBOSCH

DEPARTMENT OF ENGLISH

53880 ENGLISH STUDIES

178

**COURSE PROSPECTUS
2023**

Course Coordinator:

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Room 582

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THE DEPARTMENT OF ENGLISH

VISION

For more than three centuries the Cape has served as a passageway linking the cultures of West and East, North and South. Taking into consideration these historical and geographical contexts, the Department of English at Stellenbosch University seeks, in its teaching and research, to affirm its location at the junction of the local and the global. From the perspective of the postcolonial present, it maps transcultural literary movements that reach back in time and extend across several continents.

MISSION

Our mission is to provide students with the skills and insights needed to engage with and interpret a wide variety of texts, including film and other media; to introduce students to the rich diversity of literatures written in English, both locally and globally; to develop an awareness of, and sensitivity to, the English language and its uses; to promote discussion and debate, stimulate intellectual curiosity, and open up areas for further enquiry and research; to be accessible to students from all linguistic, educational, and cultural backgrounds; to equip students to participate as critical and articulate citizens and agents in contemporary society; to foster an understanding of our history and culture, and of our contemporary reality as an African society in transition; to develop the teaching practices and research capacity of staff; to establish links with university networks locally and abroad; to produce work that meets international standards of excellence; and to assist in transforming the institution in which we teach.

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This booklet is a core document that must be kept available and consulted throughout your first year. Please pay careful attention to the information it contains: it could make the difference between passing and failing.

1. YOUR TIMETABLE

You have 3 periods per week:

- **TWO LECTURES**
you will attend two face-to-face lectures per week, described in the timetable as Stream 1 and Stream 2. That is, you will receive one lecture in Stream 1 per week, and one lecture in Stream 2 per week. Your lecture slots will be made available to you by Admin A.
- **ONE MS TEAMS TUTORIAL PRESENTED BY A TEACHING ASSISTANT**
that will take place at the same time every week in your allocated group with your allocated teaching assistant.

To recap, you must “attend” two main lectures and one MS Teams tutorial led by a teaching assistant each week in allocated time slots.

Please study the schedule on page 4 and see below for more detail on each of the above components.

1. LECTURE (TWO per week):

Each lecture series covers four weeks of material. The lecture times are (these are the same lecture repeated at these times):

Group 1: Monday 10:00 and Friday 11:00 in Room 230 (Arts and Social Sciences Building)

Group 2: Monday 12:00 and Friday 09:00 in Room 230 (Arts and Social Sciences Building)

Group 3: Tuesday 12:00 and Thursday 14:00 in Room 230 (Arts and Social Sciences Building)

2. SYNCHRONOUS “TEAMS” TUTORIAL (presented by a teaching assistant)

One synchronous MS Teams tutorial a week will supplement the face-to-face lecture. This will comprise extra reading material, visual material and other related content. The tutorials will be run by Teaching Assistants. You can attend from your residence or home. Tutorials begin in week 2.

There are two slots for the synchronous online tutorials. You will be allocated to one.

Wednesday 08:00

Thursday 16:00

2. INTRODUCTION

English Studies 178 is a first-year course, which gives access to English Studies 278.

OUTCOMES OF THE ENGLISH 178 COURSE

The **English Studies 178** course develops the ability to **read texts critically**, whether these are literary texts (novels, poems, plays) or other texts (films, news reports, advertisements). The study of literary and other texts requires both a **sensitivity to language** and an **understanding of genre and context**, and of **conventions** such as realism.

Your awareness of language (what it is and how it influences us) will be developed in a variety of ways through all the courses offered. A key skill is the **close, interactive reading of texts**, together with the ability to **formulate your own response clearly and coherently**.

In addition, **writing skills will be developed** and students will be required to submit **an essay at the end of each semester**, based on the work done in a particular component.

ORGANISATION

As explained below (*Your English Timetable for the Year*) each student will attend/complete

**TWO FACE-TO-FACE LECTURES PER WEEK,
ONE TUTORIAL PER WEEK on MS TEAMS
(See more detailed explanation above)**

The lectures communicate key concepts and demonstrate the ways in which texts can be read and analysed.

The English Studies 178 course is designed as an integrated whole, and students who fail to attend lectures will find they are unprepared for written assignments and tutorial participation. Their chances of passing the course will be significantly reduced.

The lecturer is likely to refer you to supplementary material on reserve in the library or on SUNLearn. Where there is a prescribed text, you should bring this with you to lectures, and ensure that you have done the necessary reading.

In addition to the **lectures**, you have to attend a weekly **Tutorial** presented by a teaching assistant.

These tutorials cover texts dealt with in the lectures and texts that are not covered in lectures. Tutorials are structured to encourage cooperative learning and **active participation**: the more you participate, the more you will learn and benefit.

In this department, 'English' is not only a field of study and our medium of communication, but also a set of (speaking, writing, reading and listening) skills which we try to cultivate in our students.

REGULAR ATTENDANCE AT LECTURES AND TUTORIALS AND PARTICIPATION IS ESSENTIAL.

3. YOUR ENGLISH TIMETABLE FOR THE YEAR

2. According to your choice of other first-year subjects (see University's main timetable), you will be placed in **one** of three **lecture groups** (the lectures are repeated as the whole first-year class cannot fit into one venue. Your timetable will be emailed to you by Admin A. You will also be able to find it on your My.Sun under the timetable option. The **lecture component** is **compulsory** for all students.
3. Every student will have **three contact class meetings a week**: two lectures and one tutorial.
4. **Attendance at the lectures and tutorials is compulsory.**

5. COURSE OUTLINE

SEMESTER 1			
TERM 1	STREAM 1 (SET TEXTS)	STREAM 2 (LITERACIES)	Tutorial
Week 1 13-17 Feb	Introduction to English Studies (Wamuwi Mbao)	No 2 nd lecture this week.	Lecture support
Week 2 20-24 Feb	Language, Text and Context (Daniel Roux)	Language, Text and Context (Eckard Smuts)	Tutorials begin
Week 3 27 Feb-3 Mar			
Week 4 6-10 Mar			
Week 5 13-17 Mar			
Week 6 20-24 Mar	<i>Binti</i> (Nadia Sanger) Tuesday 21 March is a Public Holiday.	<i>Binti</i> (Nwabisa Bangeni)	
Week 7 27-31 Mar			
TERM 2	RECESS 3-10 APRIL	RECESS 3-10 APRIL	
Week 8 10-14 Apr	Monday 10th April is a Public Holiday.	Friday 14th is a Monday timetable.	
Week 9 17-21 Apr			Online Test
Week 9 24-28 Apr	<i>Persepolis</i> (Tilla Slabbert) Thursday 27th April is a Public Holiday.	<i>Persepolis</i> (Lauren van der Rede)	
Week 10 1-5 May	Monday 1st May is a Public Holiday.		
Week 11 8-12 May			
Week 12 15-19 May			Online Test
SEMESTER 2			
TERM 3	L1	L2	Tutorial
Week 1 24-28 July	Film (Riaan Oppelt)	Film (Wamuwi Mbao)	Lecture support
Week 2 31 July-4 Aug			

Week 3 7-11 Aug	Wednesday 9 th August is a Public Holiday.		
Week 4 14-18 Aug			
Week 5	Poetry (Uhuru Phalafala)	Poetry (Jeanne Ellis)	
Week 6			
TERM 4	RECESS 11-18 SEPTEMBER	RECESS 11-18 SEPTEMBER	Tutorial
Week 7 18-22 Sept			
Week 8 25-29 Sept	Monday 25 th is a Public Holiday.	Friday 29 th is Monday timetable.	Online Test
Week 9 2-6 Oct	Short story (Megan Jones)	Short Story (Sam Murray)	
Week 10 9-13 Oct			
Week 11 16-20 Oct			
Week 12 23-27 Oct			Online Test

5. ENG 178 COMPONENTS

COMPONENT A: THE LECTURE (COMPULSORY)

This compulsory or 'core' component aims to introduce students to different aspects and functions of language, and to develop the skills necessary to deal with each aspect. For this reason, the course deals with different types of text, but emphasises the acquisition of critical literacy - that is, the ability to deal in an independent and critical way with the diverse texts confronting us daily. Thus, various visual media, films and novels are seen as variant forms of text, each with its own specialised vocabulary, but sharing certain attributes and functions. In addition, an introductory course provides students with a theoretical grounding in the nature of language.

(i) TEXT AND CONTEXT

No setwork; handouts will be provided either in hardcopy or on SUNLearn.

Lecturers: Dr. Daniel Roux and Dr. Eckard Smuts

This is a basic introduction to the study of texts at university level. We look at a variety of texts, including campus maps, commercial advertising, popular magazine articles, travel writing and poetry in order to equip students with a basic analytical vocabulary and to introduce them to the notion of textuality. Throughout this component, we will focus on the ways in which texts are situated in social and historical contexts, and produced for particular purposes.

Please note that this component will be tested at the end-of-semester test session (see test dates on SUNLearn and later in this prospectus).

(ii) BINTI

Setwork: Okorafor, Nnedi. *Binti*. New York: Tom Doherty Associates, 2015.

Lecturers: Dr. Nadia Sanger and Dr. Nwabisa Bangeni

Binti is the first in Nnedi Okorafor's speculative/science fiction trilogy, a bildungsroman that sees the protagonist leaving home for university in another planet. The novella introduces the mathematical genius who has a particular gift as a harmoniser, and explores ways in which her sense of self stand her in good stead as she journeys to her new life. The lectures will explore the literary representation of this journey, with a strong emphasis on the universality and relevance of the characters' experiences.

Please note that this component will be tested at the end-of-semester test session (see test dates on SUNLearn and later in this prospectus).

(iii) GRAPHIC NOVEL

Setwork: *The Complete Persepolis* (2003)

Lecturers: Dr. Tilla Slabbert and Dr. Lauren van der Rede

In this graphic-memoir, *The Complete Persepolis*, the writer-illustrator reinterprets her childhood experiences in Tehrān, following the Iranian Revolution of 1979, as well as subsequent migrations to and from Europe. We examine Satrapi's use of verbal-visual narrative strategies to consider questions about identity, culture, community, family, memory, history and how the past is reinterpreted from a present perspective.

Please note that this component will be tested at the end-of-semester test session (see test dates on SUNLearn and later in this prospectus).

SEMESTER TWO

iv) POETRY

Setwork: Poems will be provided.

Lecturers: Dr. Uhuru Phalafala and Dr. Jeanne Ellis

Please note that this component will be tested at the end-of-year test session (see test dates on SUNLearn and later in this prospectus).

(v) FILM STUDIES

Setwork: TBC

Lecturers: Dr. Riaan Oppelt and Dr. Wamuwi Mbaio

Please note that this component will be tested at the end-of-year test session (see test dates on SUNLearn and later in this prospectus).

(vi) SHORT STORY

Setwork: TBC

Lecturers: Dr. Megan Jones and Prof. Sam Murray

Please note that this component will be tested at the end-of-year test session (see test dates on SUNLearn and later in this prospectus).

COMPONENT B: TEAMS TUTORIALS (COMPULSORY)

As of Week 2 in the First Semester, you will be required to attend one Teams tutorial a week. These will be led by a Teaching Assistant. They will cover content related to the lecture material.

7. FLEXIBLE ASSESSMENT

This Department, like some other departments at the University, has adopted the system of flexible assessment rather than an examination system. **It is important that you realise the implications of this for your studies.** In most other departments your final mark ('prestasiepunt') is a combination of a class mark ('klaspunt') and an examination mark ('eksamenpunt'), carrying roughly the same weight. In these subjects, an examination mark of 50% entitles you to pass the semester or the year, provided that you have gained admission to the examination.

With flexible assessment, however, **ALL your written work counts towards a final mark for the year.** Tests (not exams) will be written at official test times during the year (**two end-of-semester tests**). It follows that there is no opportunity to cancel out weak class performance by a better performance in the final test (which in our case is simply a final test, not an exam).

Progress marks are calculated at mid-year and before the final test, so that students know where they stand, but **these marks have no official status.** The aim of continuous assessment is to encourage and reward consistent work throughout the year - hence the need to **attend/complete lectures and tutorials** and to ensure that you have **completed all the online work.**

DISPUTES OVER TEST MARKS MUST BE SORTED OUT **WITHIN 2 WEEKS** AFTER THEY ARE RETURNED TO STUDENTS. THERE WILL BE NO CONSIDERATION OF TEST SCRIPTS AFTER THAT. ALL THAT NEED TO BE REASSESSED MUST BE TAKEN TO MRS. JOHANITA PASSERINI IN OFFICE 581, AND MUST LATER BE COLLECTED FROM HER.

NB: The Department will mark students whose attendance is poor or who have not handed in the two essays or written all the tests '**Incomplete**', i.e. you will not be allowed to continue with the course. **IF THERE ARE COMPELLING AND SPECIAL CIRCUMSTANCES, YOUR COURSE CO-ORDINATOR MUST BE KEPT INFORMED AT ALL TIMES.**

CALCULATION OF FINAL YEAR MARK

Your final mark will be calculated according to a formula, which takes into account all your written work, as well as class participation. The proportions are as follows:

* 50% combined mark four online tests.

* 50% two formal sit down tests.

According to a Senate decision, a student who fails to write the required number of exercises and tests may be given a final mark of less than 50%, regardless of their mathematical average.

Marked test scripts will be available for collection for up to four weeks after marks have been made available.

8. YOUR RESPONSIBILITIES

ATTENDANCE: STUDENTS ARE EXPECTED TO ATTEND ALL LECTURES AND TEAMS TUTORIALS: the course is designed as an integrated whole, and a carefully worked-out programme of study is followed. **LECTURERS DO NOT PROVIDE LECTURE NOTES FOR STUDENTS:** you are expected to take your own notes in lectures and make use of worksheets or other material supplied by the lecturer. You will also be referred to material on reserve in the library. We attempt to make lectures as stimulating and interactive as possible; some seminar classes are designed to support the material covered in lectures, and provide a forum for discussion. Short assignments written in the lecture period may sometimes be required by course lecturers, and certain modules will be tested by means of an essay.

'INCOMPLETE': The system of flexible or continuous assessment requires you to write all the **official sit-down tests (two in total)** set in the course of the year, **to complete all four online tests**, and to participate satisfactorily in all tutorials. Students who fail to meet these requirements will be regarded as "incomplete" and will not be able to complete the course.

You must attend lectures and tutorials. MS Teams keeps a **record of tutorial attendance**, and you will be excused from class only if you **provide a valid reason** for non-attendance, with the relevant corroborating documentation. A *valid reason* would be medical incapacity or one of the other compassionate grounds specified by the University regulations (e.g., a death in the close family), as well as any formally arranged absence related to university business (in which case arrangements have to be made in advance).

It is your responsibility to **send an email** explaining your incompleteness no later than the day following the online tutorial's closure and to provide the relevant supporting documentation, for example the original medical certificate if you have been ill, within a week.

The system of continuous assessment requires your preparation for and active participation in all aspects of the course. This means that at the very least you have to

- write all the official tests set in the course of the year and
- participate satisfactorily in seminars by doing the reading, attending the classes and submitting all the written tasks by the set deadline.

NB: Your participation in the course will be regarded as 'incomplete' if you have not submitted the two semester essays and written both semester tests.

MISSED TESTS

Please remember that the University regulations for **test** opportunities are **not** the same as those for **examinations**. The English Department uses the system of flexible assessment for all its undergraduate courses, and thus students **must** write a test at the first opportunity. *[This is **not** like the courses that make use of the examination system where students may choose which of the two opportunities they wish to write on.]* Only in the case of illness, for which a doctor's certificate must be produced, or on one of the other compassionate grounds specified by the University regulations (e.g. a death in the close family) will the student be allowed to write at the second ('*siektetoets*') opportunity. It is the student's responsibility to report to the Department as soon as possible after his or her return to the campus. The Department can, however, accommodate students whose test clashes with that of another subject, but this must be arranged with the Department well in advance.

This second test date, which is fixed by the university, is much less convenient: students are urged to write on the first test date. Students who miss the first test date must **report to the Administrative Officer, Johanita Passerini (Room 581)**, to register for the second and **final** test date: no other opportunities to write will be provided. Any students who have **subject clashes** according to the official test timetable must inform the Administrative Officer well in advance of the scheduled test date. Separate arrangements will be made in such cases.

If you do not register for the second test opportunity with the administrator in advance, your name will not be on the list at the test venue. In this case, you will forfeit your right to write the supp test.

ONLINE TESTS:

TIME MANAGEMENT is a practice that is vital to successful study at university. You need to allocate time for the research, reading and writing required for major projects (e.g. essays). Topics are normally given well in advance, and draft essays are an essential part of the writing process. In addition, your own preparation will determine the extent to which you benefit from lectures. It is essential to read the prescribed texts in time for you to benefit from the lecture courses.

NB: In general, we expect a student to allocate (on average) **a minimum of roughly three hours a week** to the reading and preparation required by their English course, outside of actual class time.

9. PLAGIARISM

Plagiarism refers to any attempt by a student to pass off someone else's work as his or her own; it may for example be the work of a fellow student, a friend or relative, or a critic whose work you have found in the library or on the internet. **At all times distinguish between the ideas of those whose work you have read, or listened to, and your own comments based on their ideas. The safest, the fairest, way to acknowledge your indebtedness is to use established conventions of documentation and referencing such as the MLA Style. See the Department's *Essay Writing Guide* or the MLA style guide at <https://owl.english.purdue.edu/owl/section/2/11/>**

Please note that plagiarism includes the use of notes or critical material (from the Internet or elsewhere) which is **memorised and repeated (often word for word) in essays**, without any attempt to acknowledge indebtedness to the source (e.g. Spark Notes). Plagiarism also refers to the use of other students' work, with or without their permission. Depending on the extent and seriousness of

the offence, such answers will fail, and are likely to receive a mark of 0%. The procedures prescribed by the Department and Faculty for cases of plagiarism will be followed. For example, students could find their names added to the Faculty database of plagiarists, or even be suspended from the university.

Plagiarism is a most serious academic offence, which negates everything we try to encourage in our students in this department. If you are unsure of what is meant by “plagiarism,” consult your tutor. Do not risk having an essay returned with “0” as your mark – or even your exclusion from the course. A signed and dated copy of the Department’s declaration on plagiarism must accompany your essay. Copies of the statement are available from your tutor. It is also included in the *Essay Writing Guide* and is available on the Department’s website and on SUNLearn.

Students are expected to familiarise themselves with the Faculty policy on plagiarism, which spells out the different categories and procedures to be followed in dealing with cases of plagiarism.

NB: Any attempt to represent someone else’s work as your own will be regarded as a most serious offence and (depending on the severity of the offence) may result in your exclusion from the course and from the university.

10. NOTICE-BOARDS, STAFF OFFICES

All permanent staff members and a few of the tutors have offices on the 5th floor of the Arts Building on the Merriman Avenue side. Some tutors might have offices elsewhere - please consult your tutor and make sure you have their email address. Their timetables are pinned on the door so that you can see when they are likely to be in. There are also labelled letter-boxes in the same corridor in which messages may be left. In urgent cases, ask the Administrative Officer to arrange an appointment.

Staff members are very willing to talk to students, to answer questions, and to deal with problems: do not feel hesitant about approaching them.

11. ADVICE AND GUIDANCE

If you need advice or guidance about this course, ask your tutor (in the first instance), or the Course Coordinator, Dr. Wamuwi Mbao (Room 582) or the Administrative Officer (Room 581). If the Administrative Officer Mrs Johanita Passerini (Room 581) cannot help you, she will refer you to someone who can. **Don’t rely on other students for information, as our course changes from year to year, so even when they genuinely wish to help, they may mislead you. Consult your lecturer or the relevant coordinating staff member.**

On matters of University registration, degree regulations, permitted combinations, etc., consult **ONLY** the Faculty Secretary (‘Lettere en Sociale Wetenskappe’) on the first floor of the Administration Building (Block A). Most academic staff and tutors are not qualified to advise in these matters.

12. TROUBLE-SHOOTING

- Students who experience difficulties with the course are advised in the first place to consult their **lecturers**.
- In exceptional cases where a student is convinced that a test answer has been seriously underrated, the procedure of appeal is as follows: approach the course coordinator who will:

- a. Have a staff member or senior tutor reconsider the mark.
 - b. If the mark is not changed after reconsideration and the student wishes to pursue the matter further, the script is taken to the Head of Department who will assign another marker to re-evaluate the script. It is to be stressed that students should not abuse this privilege and should resort to it only in situations when they are convinced that they have a legitimate case for re-evaluation. Only students with sound attendance records may consider this process.
- Students who have missed essay deadlines need to contact the Administrative Officer within two working days of their return to class to explain their absence. Normally, a doctor's certificate (the original, **not** a photocopy) needs to be produced. Remember the penalty for late essays.
 - For missed tests, or test clashes, see Section 8 above.

13. MARKING PROCEDURES WITHIN THE DEPARTMENT

The two essays set during the course of the year are marked by staff and teaching assistants.

Setwork tests take at least three weeks to mark because of the large numbers of scripts involved. Setwork tests are not marked by the students' own tutor, to ensure a wider distribution of markers for each student. Before marking such tests, marking standards are carefully coordinated to ensure fairness.

14. DVDs

The Department has a large collection of DVDs of many of the setworks. Requests for permission to use or borrow any of the material must be made to the Departmental Officer in Room 581. Permission is usually given to groups or individuals to borrow DVDs overnight.

STUDENTS SHOULD NOT WATCH A FILM INSTEAD OF READING A NOVEL/PLAY. IT IS ABSOLUTELY IMPERATIVE THAT YOU READ THE PRESCRIBED TEXT.

15. THE UNIVERSITY LIBRARY

The university library is of course an essential resource for all students. You should familiarise yourself with it as soon as possible. There is a subject librarian on duty to assist with requests from English Studies students, and there is material in the reserve section for the use of English Studies students. You may also request books or articles through Inter-library Loans.

The computerised catalogue in the library enables one to find (a) a particular book; (b) books by a particular author; (c) and books on a particular subject or person. Familiarise yourself with the library database and with the Dewey decimal system of cataloguing.

16. BURSARIES

Towards the end of the first year (say, late August/early September) students wishing to apply for bursaries should contact the university's bursaries office in Admin A R2063. The section on bursaries and loans ('beurse en lenings') in the *Jaarboek/Calendar* should also be consulted. Bursaries are available specifically for undergraduates studying English.

VAN SCHAIK'S ANNUAL BOOK PRIZES

Three prizes are awarded each year to the student who achieves the highest overall marks in each year group:

English Studies 178: R1 000; English Studies 278: R1 000; English Studies 314/348: R1 000

Winners' names will appear on the respective noticeboards once the final marks for the year have been calculated.

17. SETWORK LIST

All English Studies 178 students are expected to own and use a good English dictionary (not pocketsize). The Department therefore prescribes the 2006 edition of *The Compact Oxford English Dictionary for Students*.

FIRST SEMESTER

Lecture course:

Handouts will be provided for Text and Context as well as the Poetry lectures

Okorafor, Nnedi. *Binti*. New York: Tom Doherty Associates, 2015. (**Buy this book**)

Satrapi, Marjane. *The Complete Persepolis* (2003)

SECOND SEMESTER

Lecture course:

18. STAFF OF THE ENGLISH DEPARTMENT

The departmental telephone number is 808-2040/2051 (Departmental Officer) and the fax 808 3827. Each member of staff can be dialled directly on his/her own number. Staff members also have e-mail addresses at work (@sun.ac.za).

PERMANENT ACADEMIC STAFF

	E-mail	Ext.	Room
Bangeni, Nwabisa (Dr)	njban	2399	585
De Villiers, Dawid (Dr)	dawiddv	2043	583
Ellis, Jeanne (Dr)	jellis	2227	588
Green, Louise, (Dr)	lagreen	3102	564 (on sabbatical)
Jones, Megan, (Dr)	meganj	2048	572
Mbao, Wamuwi (Dr)	wmbao	2042	582
Murray, Sally-Ann (Prof)	samurray	2044	573
Oppelt, Riaan (Dr)	roppelt	2049	580
Phalafala, Uhuru (Dr)	uphalafala	2042	582
Roux, Daniel (Dr)	droux	2053	570
Sanger, Nadia (Dr)	nsanger	2041	576
Slabbert, Tilla (Dr)	msslabbert	3652	578
Steiner, Tina (Prof)	tsteiner	3653	566 (on sabbatical)
Van der Rede (Dr)	lvdr	2046	586

PROFESSOR EMERITUS

Prof A-H Gagiano	ahg	2605	562
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PROFESSORS AND LECTURERS EXTRAORDINAIRE

Prof. Maria Olausson (Linnaeus University)
Prof. Gabeba Baderoon (Pennsylvania State University)
Prof. Patrick Flanery (Adelaide University)
Prof. Evan Mwangi (Northwestern University)
Prof. Steph Newell (Yale University)
Dr. Meg Samuelson (Adelaide University)

ADMINISTRATIVE STAFF

Colette Knoetze (Mrs) (Departmental Officer)	colettek	2040	574
Johanita Passerini (Mrs) (Administrative Officer)	johanitap	2051	581

19. TEST DATES 2023

Please consult SUNLearn and departmental notice boards for these important test dates and venues!

Test 1: English Studies 178 **Monday 5 June 14:00** Second Opportunity: **Tue 13 June 09:00**

Test 2: English Studies 178 **Saturday 11 November 14:00** Second Opportunity: **Fri 23 Nov 09:00**

Attention FINAL YEAR STUDENTS: If you write the December second opportunity test, you will only graduate in March 2024!

It is your responsibility to check the notice-board and/or SUNLearn for the respective venues before a scheduled test.

NB: Students with clashes or with special needs will be accommodated but must report to the Administrative Officer as soon as possible.

YOU CANNOT CHOOSE BETWEEN THE TWO TEST DATES PROVIDED. IN TERMS OF THE UNIVERSITY'S REGULATIONS THE FIRST TEST SESSION IS COMPULSORY. YOU CAN ONLY WRITE THE SECOND OPPORTUNITY TEST (SUPP) IF YOU HAVE A VALID DOCTOR'S CERTIFICATE OR IF YOUR TEST DATES CLASH. YOU MUST BRING A NOTE FROM THE ADMINISTRATION DEPARTMENT AS PROOF. YOU MUST ARRANGE TO WRITE THE SUPP WITH MRS. JOHANITA PASSERINI IN ROOM 581, WHO WILL PUT YOUR NAME ON THE SUPP LIST. IF YOUR NAME IS NOT ON THE LIST, YOU WILL NOT BE ALLOWED TO ENTER THE TEST VENUE. THERE WILL BE NO OTHER TEST DATES BESIDES THE INITIAL TEST DATE AND THE SECOND OPPORTUNITY TEST DATE. IF YOU MISS A TEST YOU WILL BE CONSIDERED AS INCOMPLETE AND YOU WILL NOT BE ALLOWED TO CONTINUE WITH THE COURSE IN THE SAME ACADEMIC YEAR.

See also: www.sun.ac.za/deptenglish