Guideline Document: POSTGRADUATE Course Information

NOTE: all Freemover students to apply for undergraduate courses, please refer to the Course Summary document for undergraduate courses.

This document is a guideline for Prospective Postgraduate Freemover applicants:

All information on courses offered can be found at www.sun.ac.za under the specific Faculty and the specific Department in which you choose to search for courses. Academic Departments’ websites differ from one another; you will find that the format is not always the same. The key phrases to look out for are: Postgraduate, Programmes, Students.

Under these tabs you will find the various programmes offered and all the information, such as credit value, course descriptions, indication of semester of offer.

Similar information can be found in the Faculty Yearbooks (Stellenbosch University Calendar): http://www.sun.ac.za/english/faculty/Pages/Calendar.aspx .

Mostly, postgraduate course names are listed in the online yearbook, not the course descriptions. Course descriptions are best to be searched on the department websites.

In the event that course descriptions are not available for the postgraduate courses on the department website, Freemover students intending to apply for postgraduate courses may contact the Departments directly (start by emailing the Departmental secretaries) to request information regarding courses.

Ensure to communicate clearly, by stating the following in your correspondence with the Departments:

- That you are a prospective non-degree seeking student for a semester of course registration only
- The semester you are applying for
  (First Semester: January – July or Second Semester: July – December)
- That you log your application via the Postgraduate & International Office (PGIO), and that the official course admission is administered by the PGIO, and that you only request course information for your own application purposes
- Ask specific concise questions such as:
  - What the total credit value of the course is
  - In which semester the course is offered
  - Requesting of detailed course outlines

If you struggle to find information and/or the Departmental secretaries are unable to assist you, please do contact the Freemover coordinator, Tanya Fouche, tfouche@sun.ac.za so that we can assist you.
Pointers about Postgraduate course applications

- As a Freemover applicant, the student chooses semester courses from any number of existing degrees on offer at Stellenbosch University. It is important that the student lists more than the needed credits’ worth of courses for approval request purposes, so that in the event of class clashes to emerge on arrival only, the student may have other approved courses to fall back on once the mainstream course applications have closed long gone by the time of arrival.

- A student can only apply for a postgraduate level course in the event that an undergraduate level (usually to the equivalent of 6 semesters) in the same field has been completed at the home university, and is listed with a grade point on the home university transcript.

- Students may expect, in minimum cases, that a department may request a course description of courses completed at the home university. Students need not supply this by the application deadline, but instead wait for the PGIO administrator to request it from the student. Course descriptions need to be supplied in English only.

- For prospective applicants of postgraduate Business Management, the department strictly adheres to the rules that only students who have completed 6 semesters in the field of business management will be considered admission.

- When searching for postgraduate courses, you might find that some Masters degree are full research (thesis) based, i.e. no courses are on offer, and thus a Freemover cannot enrol for any courses within that degree. In such a case, rather look at the Honours degree course offering. The Honours degree is a postgraduate degree in the South African tertiary education system, which precedes the Masters’ thesis.