

## UNIVERSITY OF LEUVEN

### Exchange Programmes: Key data 2017 – 2018

Full legal name if the institution	KU Leuven
ERASMUS code	B LEUVEN01
Rector	Prof. Dr. Rik Torfs

Address	Naamsestraat 22 box 5000
Postal code and town	3000 Leuven
Country	Belgium

Website	<a href="http://www.kuleuven.be/english">www.kuleuven.be/english</a>
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## FACULTY OF ECONOMICS AND BUSINESS

Dean	Prof. Dr. Luc Sels	Faculty of Economics and Business
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*Faculty of Economics and Business – Campus Leuven*



*Faculty of Economics and Business – Campus Antwerp*



*Faculty of Economics and Business – Campus Brussels*

## CONTACTS

Head International Office FEB [Ms. Ingeborg Vandenbulcke](#)

Mobility Coordinator [Mr. Dirk G. Van Waelderen](#)

	Campus Leuven Campus Kortrijk	Campus Brussels	Campus Antwerp
<b>Outbound students</b>	<a href="#">Ms. Lieve Smets</a> <a href="#">Ms. Kathleen Monsieure</a>	<a href="#">Ms. Suzanne Steijleman</a>	<a href="#">Ms. Suzanne Steijleman</a>
<b>Inbound students</b>	<a href="#">Ms. Kathleen Monsieure</a>	<a href="#">Ms. Rebecca Rampelberg</a>	<a href="#">Ms. Rebecca Rampelberg</a>
<b>Address</b>	Faculty of Economics and Business Campus Leuven/Kortrijk KU Leuven House of students Naamsestraat 61  3000 Leuven Belgium	Faculty of Economics and Business Campus Brussels KU Leuven  Warmoesberg 26  1000 Brussel Belgium	Faculty of Economics and Business Campus Antwerp KU Leuven  Korte Nieuwstraat 33  2000 Antwerp Belgium
<b>Telephone</b>	+32 16 32 66 28	+32 2 210 13 37	+32 2 210 13 37

## APPLICATION DETAILS

### Deadline nomination

Once the student is nominated he/she will receive instructions via e-mail on how to complete the application. Students should be nominated directly to the Inbound Student Mobility Advisor.

**Campus Leuven and Kortrijk:** [Kathleen.monsieur@kuleuven.be](mailto:Kathleen.monsieur@kuleuven.be)

**Campus Brussels and Antwerp:** [Rebecca.Rampelberg@kuleuven.be](mailto:Rebecca.Rampelberg@kuleuven.be)

First semester:

**15 April 2017**

Second semester:

**1 October 2017**

### Deadline application

All students will have to fill in an online Application Form no later than

First semester:

**1 May 2017**

Second semester:

**1 November 2017**

### English courses

See website FEB

### Language Requirements

Proficiency in English is required. Level of English must be **ADVANCED**. Student must be able to understand, speak, read and write both general and academic English fluently. (Please provide proof)



**ACADEMIC CALENDAR 2017-2018****During the week of Monday 18 September 2017**

Monday 25 September 2017

Tuesday 26 September 2017

Saturday 23 December 2017

**Orientation Days International Students all campuses**

Opening ceremony of the academic year 2017-2018

Start of classes in the first semester of 2017-2018

End of classes in the first semester

**Monday 25 December 2017 till Sunday 7 January 2018**

Monday 8 January 2018 - Thursday 11 January 2018

**Friday 12 January 2018** - Saturday 03 February 2018**Christmas and New Year Holidays**

Exam preparation. No classes

First semester exams

**Sunday 4 February 2018 - Sunday 11 February 2018****During the week of Monday 5 February 2018**

Monday 12 February 2018

**Mid-year break. No classes****Orientation Days for International Students**

Start of classes in the second semester

**Saturday 31 March 2018 – Sunday 15 April 2018**

Saturday 26 May 2018

Saturday 26 May 2018 – Thursday 07 June 2018

**Friday 08 June 2018** – Saturday 30 June 2018

Thursday 16 August 2018 – Saturday 08 September 2018

**Easter Holidays**

End of classes in the second semester

Exam preparation. No classes

Second semester exams

Examination retakes for failed students 2017-2018

## COURSES FOR EXCHANGE STUDENTS

### COURSES OFFERED TO EXCHANGE STUDENTS

[OVERVIEW ENGLISH COURSES](#) (2016-2017)

After admission at FEB KU Leuven exchange students will receive a final list of available courses.

## DUTCH LANGUAGE COURSES

### LEUVEN

At the request of the International Office, the **Leuven Language Institute** organises 'Dutch for Foreign Students' courses. These are **introductory Dutch language courses** and they are **only open to Erasmus students**. On presentation of the Erasmus-student card these courses are offered free.

The course lasts 3 months and is meant for beginning students in order to activate communication through conversational exercises.

Students who already have a basic or advanced level of Dutch can gain entry to one of the higher levels of the regular courses if they pass the placement test. In total, 5 basic levels and 1 perfection level of Dutch are taught.

Besides the courses throughout the academic year, the ILT also offers a full-time **intensive summer course** in Dutch language and culture. The course consists of 80 hours and takes place **from Friday 28 July 2017 till Friday 25 August 2017** (20 hours a week). The course is open to undergraduates and graduates of all areas of study who wish to improve their knowledge of and communicative skills in Dutch. Besides the theoretical courses, many conversational exercises and complementary activities are planned (lectures, cultural happening, trip etc.). The course is intended for students of different levels, from beginners to intermediate and advanced. The tuition fee is **€ 380** for all students.

For the latest information, please visit the ILT website: [www.ilt.kuleuven.be](http://www.ilt.kuleuven.be)

### BRUSSELS

The courses organized by the Leuven Language Institute (information see above) are also open to students from the Brussels campus under the same conditions.

The University Language Centre of the KU Leuven Campus Brussel offers Dutch courses on an academic level (level 1 to 5). These courses are taught during the day and students can choose between an intensive and a non-intensive programme. Details are available on: [www.arts.kuleuven.be/talencentrum](http://www.arts.kuleuven.be/talencentrum).

In addition, the faculty offers Dutch language courses in semester 1 (Dutch I) and semester 2 (Dutch II), which are open to exchange students free of charge.

### ANTWERP

The Campus of Applied Language Studies in Antwerp organizes a Crash Course Dutch which will be taught during the three weeks preceding the academic year. This course is only open to Erasmus students and corresponds with 60 hours in classroom and 15 hours of practice conversation/language laboratory. Students are requested to enroll [here](#). Students who successfully complete the course obtain 3 ECTS credits.

## HOUSING

### LEUVEN

#### UNIVERSITY RESIDENCE HALLS

The KU Leuven has reserved about 400 of its 2000 non-subsidized university residence rooms to house international students. These rooms are randomly located amongst rooms for Flemish students and they are spread over 13 residences across the city centre. The offer of rooms in university residences is limited.

You can find more information concerning these rooms and an application form on the following website: <https://admin.kuleuven.be/sab/ex/en/accommodation/index>

Practical arrangements (date of arrival, what to do on arrival, checking in etc.) can be made directly with the landlord.

#### PRIVATE MARKET

Most exchange students stay in individual rooms with shared facilities in houses on the local private housing market. Depending on the period of your stay and the time of your arrival the offer can be limited. Information regarding private accommodation in Leuven for exchange students can be found on:

[www.kuleuven.be/accommodation](http://www.kuleuven.be/accommodation) - **Check this site for the latest information!**

We advise all exchange students to arrive well before the start of their courses in order to arrange their housing. Students studying in Leuven during the first semester or for a full academic year are recommended to arrive at least two or three weeks in advance, or to visit Leuven sometime in August and book a room. The week before the start of the academic year is the most difficult time to find both temporary and permanent accommodation. We strongly recommend students to book temporary guest housing themselves, quite a few weeks in advance. Guest housing can be found on:

[www.kuleuven.be/accommodation](http://www.kuleuven.be/accommodation)

**Single room:** furnished, kitchen and bathroom to share with other students in the house. Blankets, sheets and pillows are not provided. Average price: € 350 per month. The average price for a single room with private comfort, e.g. a private toilet or kitchen, is € 450/month.

**Studio** (not available in the university residences): private kitchen and bathroom, furnished. Blankets, sheets and pillows are not provided. Average price: between € 480 to € 600 per month.



*Faculty of Economics and Business Campus Leuven - Restored historical facade*

## BRUSSELS

KU Leuven, campus Brussels does not offer on-campus housing. However, the Social Services of stuvo+ can help you in your search for a student room.

Students are referred to the website of BRIK, an organisation for students in Brussels, which also manages and coordinates student housing for all Dutch colleges and universities in Brussels, please check: <http://www.brik.be/international-students/what-is-brik>. Brik has an online database which students can use to look for suitable accommodation in the centre of Brussels or in the surrounding area. More detailed information or a list of websites with student accommodation in Brussels can be requested by sending an e-mail to: [housingbrussel@stuvoplus.be](mailto:housingbrussel@stuvoplus.be).

Students may decide to rent a flat (studio) or student room. More information on the private housing market is available in the welcoming package for selected students. For all questions related to housing in Brussels, please contact mail to: [housingbrussel@stuvoplus.be](mailto:housingbrussel@stuvoplus.be) or Ms. Marieke Steurs on +32 2 609 88 16.

In case of late arrival or in no accommodation upon arrival, please find a list of hotels, youth hostels and low budget rooms.

### Youth Hostel “Bruegel”

Heilige Geeststraat 2  
1000 Brussels  
T: +32 2 511 04 36  
F: +32 2 512 07 11  
[brussel@vjh.be](mailto:brussel@vjh.be)

### Youth Hostel “Generation Europe”

Rue de l’Eléphant 4  
1080 Brussels  
T: +32 2 410 38 58  
F: +32 2 410 39 05  
[brussels.europe@laj.be](mailto:brussels.europe@laj.be)

### Youth Hostel “Jacques Brel”

Rue de la Sablonnière 30  
1000 Brussels  
T: +32 2 218 01 87  
F: +32 2 217 20 05  
[www.laj.be](http://www.laj.be)

### Youth Hostel “Sleep Well”

Rue du damier 23  
1000 Brussels  
T: +32 2 218 50 50  
F: +32 2 218 13 13  
<mailto:info@sleepwell.be>



*King's Galleries Brussels*

## ANTWERP

Student rooms in Antwerp are rented by the month. The rent should be paid on the first day of the month. A deposit of 1, 2 or sometimes 3 months must be paid to the landlord upon arrival. Student rooms tend to be single rooms with shared kitchen and bathroom facilities. Students must bring their own linen (sometimes also blankets or a sleeping bag). Student rooms cost around € 300 depending on the facilities, location etc.

All institutions located within the city of Antwerp have developed a database for student accommodation, called Kotweb, which offers a wide selection of studios and apartments. Kotweb also provides students with useful information concerning rights and obligations, garbage selection and fire insurance. For more information, go to [www.studentkotweb.be/en](http://www.studentkotweb.be/en).

## TEMPORARY LODGINGS

Some exchange students visit Antwerp ahead of their stay to look for a room. In that case, temporary lodgings can be found in youth hostels such as:

### Scoutel

Stoomstraat 3, (near Central Station)  
2018 Antwerpen  
Tel + 32 3 226.46.06  
[www.wksm.be/uk/centres/scoutel.asp](http://www.wksm.be/uk/centres/scoutel.asp)

### Youth Hostel Boomerang

Volksstraat 49  
2018 Antwerpen  
+32 3 238 74 82

### Youth Hostel Op Sinjorke

E. Sassenlaan 2  
2020 Antwerpen  
Tel + 32 3 248.19.32  
[www.jeugdherbgen.be/antwerpen.htm](http://www.jeugdherbgen.be/antwerpen.htm)

### Zeemanshuis

[www.zeemanshuis.be](http://www.zeemanshuis.be)



## WHAT EXCHANGE STUDENTS SHOULD BRING

### EEA-STUDENTS

(EEA: **E**uropean **E**conomic **A**rea: 27 countries of European Union plus Iceland, Norway and Liechtenstein)

- identity card or passport
- the official forms which prove the student is affiliated with a health insurance in its home country and which is valid in Belgium (EHIC: European Health Insurance Card)
- proof that he/she is registered as a student at their home university
- the “letter of admission”

Although students with the **Swiss nationality** are **non-EEA citizens** they also have to bring the same documents as EEA students should bring.

### NON-EEA STUDENTS

- passport, with “Authorisation for provisional sojourn” (student visa) if required (for a stay longer than 90 days)
- for those who do not require a student visa: a proof of solvency or proof of scholarship
- proof that he/she is registered as a student at their home university
- the “letter of admission”

### EEA- AND NON-EEA-STUDENTS

Please read the information about insurances and health care in our Information Package:  
[www.feb.kuleuven.be/eng/exchange-students](http://www.feb.kuleuven.be/eng/exchange-students)



*Great Market Square of Leuven*