

INFORMATION SHEET FOR SEMESTER STUDENTS

PHYSICAL ADDRESS

Stellenbosch University International

Stellenbosch University

RW Wilcocks Building

Cnr. Ryneveld and Victoria Street

Stellenbosch, 7600

South Africa

WEBSITE & CONTACT

SU International Website www.sun.ac.za/international & [Semester Mobility Website](#)

Phone +2721 8082958

Email studyabroad@sun.ac.za & interchange@sun.ac.za

MANAGEMENT TEAM

Head of SU International Mr. Robert Kotzé (Senior Director)

Head of Global Education Centre Ms. Sarah Jane van der Westhuizen (Manager)

SEMESTER MOBILITY TEAM

Programme Manager Mr. Bantubonke Louw (bantu@sun.ac.za)

Administrative Officer (Incoming Semester) Ms. Hanna Kotzé (jm Kotze@sun.ac.za)

Administrative Officer (Outgoing Semester) Ms. Elana Ryklief (exchange@sun.ac.za)

CENTRE FOR PARTNERSHIPS & INTERNATIONALISATION

Manager Ms. Anisa Khan (anisakhan@sun.ac.za)

Coordinator Ms. Alecia Erasmus (aleciaerasmus@sun.ac.za)

IMPORTANT DATES:

Academic Calendar: <http://www.sun.ac.za/english/dates>

Please refer to the academic calendar when planning your exchange semester.

We recommend that you arrive before the orientation starts. Please schedule your holidays or visits by family and friends for the mid-term (recess) break or after the end of the semester.

Students staying longer than the allocated calendar dates do so at their own risk and are not the responsibility of Stellenbosch University.

NO EXAMS WILL BE ALLOWED TO BE TAKEN AT HOME; FOR THIS REASON, IT IS EXTREMELY IMPORTANT THAT STUDENTS SHOULD BOOK THEIR RETURN FLIGHT NO EARLIER THAN THE END OF THE 2ND EXAM PERIOD.

APPLICATION DETAILS:

DEADLINES:

	Semester 1 (February to July)	Semester 2 (July – December)
<i>Nomination Deadline</i>	1 – 31 August	1 – 28 February
<i>Application Deadline</i>	30 September	30 March

Exchange students must be nominated on the following webpage: <https://www0.sun.ac.za/international/prospective-students/non-degree-seeking--short-term-students-1/i-want-to-enrol-at-su-1/exchange-programmes/from-nomination-to-arrival-1.html>

DOCUMENTS TO SUBMIT WITH APPLICATION:

WITH ONLINE APPLICATION:

- Certified copies of all official academic records / transcripts; please attach English translations if the documents are not available in English.
- Learning Agreement (You must list all the courses that you wish to take, and this must be signed by your International Coordinator.)
- Copies of the identification pages of your passport (Your passport should be valid for the time indicated by the SA Mission after leaving South Africa.)

DOCUMENTS TO BE PROVIDED VIA EMAIL:

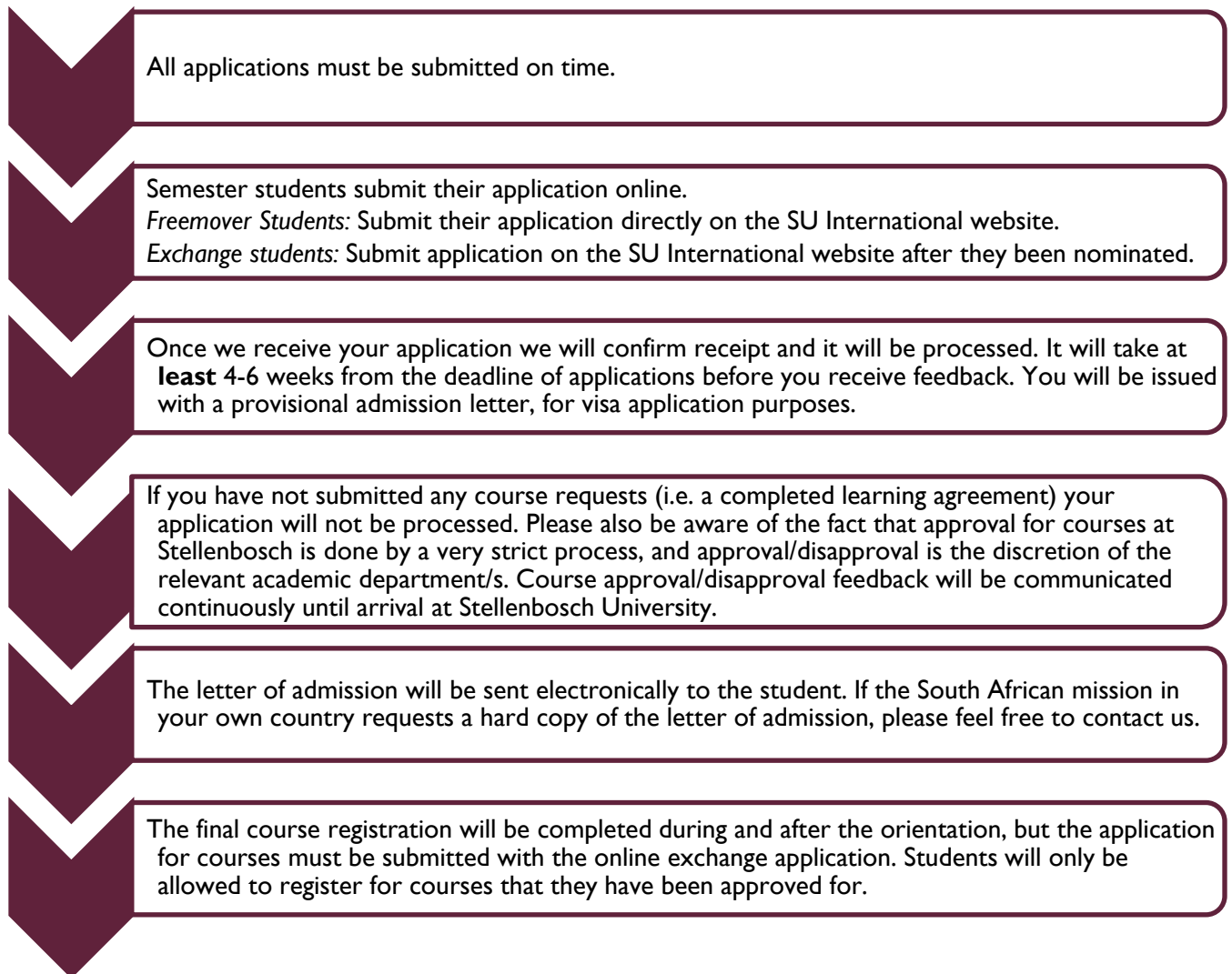
- Proof of Medical Insurance: Please note that all students will be required to have South African medical insurance for the purposes of the visa application and registration at Stellenbosch University. Students will only be able to procure this after a letter of admission has been issued. As soon as the letter has been issued,

contact and apply for a South African Medical Insurance. This is a requirement from the Department of Home Affairs.

- List of Medical Scheme Options on our website: [List of Medical Scheme Options on our Website](#)
- List of registered Medical Schemes: [List of Registered Medical Schemes in South Africa](#)

No Student will be registered without proof of membership of a medical scheme registered in terms of the Medical Schemes Act, 1998 (Act No 131 of 1998) of South Africa.

APPLICATION WORKFLOW:



COURSE INFORMATION:

- You can list more courses than you need credit for, but please make sure that you indicate how many credits you need, and which courses are compulsory for your programme. We will then liaise with the relevant departments.
- **You will not be able to attend mainstream courses for which you did not get pre-approved.** Once we've received feedback on your course selection, we will provide sufficient feedback. You can however take fewer courses than you were pre-approved for. The final learning agreement must be signed by your home coordinator.

SELECTING COURSES:

For general instructions on finding courses, please click [here](#). For course selection information by department, click [here](#).

Useful links in your search for courses are supplied in the above two documents, and will lead you to:

- List of [Courses that international students have taken in the past](#).
- The [Online Yearbook \(Overview of Degree Programmes and Course Lists per Faculty\)](#)
- The [Faculty Websites](#) (which will lead you to the Departments' websites:)
- The [Departments' websites](#) can also be found under the university's A – Z links

For information about courses at Stellenbosch University, please visit the [Course Information](#) section on our website.

VISA/PERMIT DETAILS:

If you are enrolling at Stellenbosch University as an exchange student for one or two semesters, then you will require a study visa. A study visa is normally issued for the duration of the academic programme and it is each student's responsibility to maintain the validity of his/her study visa.

Please contact your nearest South African High Commission or Embassy to confirm the requirements. The contact details of the High Commissions or Embassies are available on the following page: [Contact Details of Country Representatives](#). The different forms that you will need are available from them.

Please apply for your visa the moment you receive your letter of acceptance from Stellenbosch University. It can take 6 – 8 weeks before you receive your visa and for that reason you need to apply in a timely fashion.

Do not come to Stellenbosch without an exchange or study visa.

ORIENTATION / WELCOME DETAILS:

During the Welcome and Orientation programme, we aim to equip a new arrival with the essential information to ensure that your integration into the University and Stellenbosch life is as easy and enjoyable as possible. We introduce you to the many services and societies that the University has to offer and create the opportunity for you to get to know many other students before the real work even begins.

All international students should arrive in Stellenbosch before the orientation starts.

The orientation is compulsory for all semester students.

GET A MATIE BUDDY:

The Matie Buddy programme is designed to put you in contact with experienced Stellenbosch University students who want to assist you with your arrival in South Africa.

Instructions will be provided in terms of how to sign up.

LATE ARRIVAL:

Students that **can't arrive in time** for the orientation period must make arrangements with the semester coordinator. Only valid reasons are accepted as an excuse for late arrival. You **CANNOT** arrive after the start of class.

WRITING HOME EXAMS AT STELLENBOSCH UNIVERSITY:

In the case of students who still need to write examinations for their home universities after the beginning of orientation – we can accommodate you very easily and do have procedures in place to ensure that you can write the exams here – please request the application form for writing home university exams at Stellenbosch University from interchange@sun.ac.za

ARRIVAL / AIRPORT TRANSFER:

Stellenbosch University International provides a transfer service between Cape Town International Airport and Stellenbosch or from Cape Town train station, should you arrive by mainline bus or train. Once you have booked your flight/bus ticket, please fill in the [online arrival sheet](#), to arrange for an airport pickup **free of charge**. Please complete the online arrival sheet at least one week before your arrival. Our transport coordinator, Georgina Humphreys, may be contacted at gina@sun.ac.za or suiarrivals@sun.ac.za.

The transfer service is available to all international students. Please look out for our representative bearing a “Stellenbosch University International” sign or t-shirt. If you are lost or cannot find your transfer, phone one of the following numbers:

Office: +27 (0)21 8082567 (office hours)

Gina: +27 (0) 79 835 0784

ACCOMMODATION

Is housing guaranteed?	No (Apply as soon as possible)
Approx. rent per month	ZAR7200 (staying privately)
Types of housing (coops, dorms, private...)	Coops, apartments, private houses
What's the distance from housing to the university?	Varies from on-campus to \pm 10 km
Are meals included in housing?	No
Means of transport from accommodation	Walk, bike, car
Application form for University Accommodation	Application form for University Accommodation
Private Housing Information	Private Housing Ads Other Useful Sites Letting Agencies

To be completed by the same deadline as application for exchange after the nominations from the home universities have been received.

Please note that we work per the principle of first come first serve, so the sooner you apply the better is the chance of getting a place in university accommodation. Even if you have not been admitted, it is important to apply as early as possible.

FEES & COST OF LIVING

FEE STRUCTURE

All students from partner universities receive a tuition waiver based on the exchange agreement between Stellenbosch University and their home institution. This will differ on the level and type of agreement that your home institution has with Stellenbosch University.

If your institution has a faculty /departmental level agreement, you must take **AT LEAST** 2/3rds of your coursework in this faculty/department to qualify for a tuition waiver.

[Fee Structure for students from Partner Universities](#)

[Fee Structure for students from Non-Partner Universities](#)

All semester mobility students will receive an **invoice together with their letter of admission** indicating the amount payable. **You will not be able to register unless you have paid your fees.**

ESTIMATED COSTS OF LIVING

GENERAL

Books & Study Material (per semester) **ZAR4500** (Course dependent)

Medical Insurance per month **ZAR450** (Provider dependent)

STAYING IN PRIVATE ACCOMMODATION

Accommodation per month on average **ZAR7200**

Meals per month (dependent on personal preferences) **ZAR2800 – 4800**

STAYING UNIVERSITY RESIDENCE

Accommodation per month on average **ZAR4500-5500**

Meals per month (dependent on personal preferences) **ZAR2000**

RENTING A MATIE BIKE

Cost per semester **ZAR 2500** (Deposit is required)

Numbeo for Stellenbosch: <https://www.numbeo.com/cost-of-living/in/Stellenbosch-South-Africa>

Numbeo for Cape Town: <https://www.numbeo.com/cost-of-living/in/Cape-Town>

For all financial enquiries please contact Ms. Yolanda Johnson: yjohnson@sun.ac.za